



SMS Privacy Policy

At Arch Enterprise, Inc., we prioritize the privacy and security of the personal information collected from our employees, contractors, and partners. This Privacy Policy outlines how we collect, store, use, and protect your personal information and commit to never selling information to third party companies or to use contact credentials for marketing purposes. All SMS services have Opt-in and Opt-out options and you will have the choice to opt in or out at any time from SMS services and communications.

We collect and process the following types of personal information:

Contact Information: Personal phone number, email address, and home address.

Work-Related Information: Employment history, role, contract details, and performance-related data.

How We Collect and Store Personal Information:

We collect contact information directly from you either via our website, over the phone or through email and only you reserve the right to opt in and out of connections with our team.

Storage: Personal information is securely stored in our internal systems, which are protected using encrypted databases and secure cloud storage solutions. We ensure access is restricted to authorized personnel only.

Purposes for Use and Sharing of Personal Information

We collect and use for the following purposes: To connect with our partners, clients and customers upon their request for services. SMS consent and Phone numbers will never be shared with any third party or used for marketing purposes.

How We Protect Personal Information

We implement a range of security measures to protect personal information from unauthorized access, disclosure, or misuse.

Encryption: All data is encrypted both at rest and during transmission.

Access Controls: Access to personal information is restricted to authorized personnel only, with multi-factor authentication and password-protected systems.

Regular Audits: We conduct regular security audits and updates to our systems to ensure ongoing protection against data breaches.

Requesting Access or Correction of Personal Information

You have the right to view, update, or correct any personal information we hold about you.

To request access or make corrections:

Contact Us: You can submit a request by contacting our HR department.

Verification: We may ask for additional information to verify your identity before processing your request.

Response Time: We will respond to your request within 3 business days and provide a confirmation once the changes have been made.

Changes to This Privacy Policy Notice:

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. Any changes will be posted on our website and communicated to affected individuals where appropriate.

This Privacy Policy is effective as of 10/14/2024

By: Arch Human Resources Department